

**REGINA LIGHTFOOT STUDENT SERVICE AWARD 2016**  
**Maryland Higher Education Commission**

**Application Cover Sheet**

*The Regina Lightfoot Student Service Award, named to honor her dedication to the students of higher education, is designed to recognize one student among all Maryland students for exemplary service work in Maryland to both their institution and community.*

**Qualification Criteria:**

- ☐ One nomination per institution
- ☐ Student must be a current student at the institution
- ☐ Student should show exceptional leadership in service to their community and institution

<b>Name</b>	
<b>Institution</b>	
<b>Major</b>	
<b>Expected graduation Date</b>	
<b>Home Address</b>	
<b>Phone Numbers</b>	
<b>Email Address</b>	

**Applications should include the following:**

- ☐ The application cover sheet.
- ☐ A letter or statement from the applicant (nominated student) explaining in 250 words or less how they feel the service project has impacted their school, community, and their own life.
- ☐ A signed letter from the Student Government Association or equivalent at the institution showing their support for the nominated student.
- ☐ A letter or statement from a beneficiary of the service project explaining in 250 words or less how the service project impacted them.
- ☐ A letter of support from the Dean of Students (or equivalent) or President of the institution.
- ☐ A description of the Project (must be typed; 2 page limit)

**Applications must be postmarked/faxed no later than May 13, 2016**

Please mail or fax applications to:

Mr. Jesse Kane  
Maryland Higher Education Commission  
6 N. Liberty Street, 10<sup>th</sup> Floor  
Baltimore, MD 21201  
(410) 332-0270 FAX

Applicants will be notified in early September and the recipient will be recognized by the Secretary of Higher Education at the October 26, 2016 meeting of the Commission.